

# TOWN OF EDDINGTON, MAINE

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## PLANNING BOARD

June 2, 2009

6:30 p.m.

MINUTES

**CALL TO ORDER:** Meeting was called to order at 6:30 pm by Tom Vanchieri.

**ROLL CALL:** Members present were Henry Hodges, Tom Vanchieri, Susan Dunham-Shane, Gretchen Heldmann, Charles Norburg, CEO, and Russell Smith, Town Manager. Helen Dougherty and Gary Poisson have excused absences. Did not vote on Jeff Thurlow's absence.

**MINUTES:** Motion to accept the minutes of May 12, 2009 meeting with the correction as noted by Gretchen of the spelling of Davis Pond under unfinished business, #4 and adding "estimated from 2003 or prior" after I395 to show property lines in #14 by Susan Dunham-Shane, Gretchen Heldmann 2<sup>nd</sup>. All in favor.

**NEW BUSINESS:** Lore Lipkvich came before the Planning Board with her proposal to have a Farmer's Market here in Eddington, either at the Eddington School or the Town Office. She has already gone before the Selectmen and they are in favor of it. They wanted her to contact the Planning Board to see if there were any permits required. Mrs. Lipkvich would like to have 7 or 8 vendors with 3 or 4 farmers, 1 cheese maker, bakery, meat market and 1 or 2 crafts. She plans to operate the market on Sundays, possibly from 10:00 to 1:00. She is aware that if she uses the Town Office location, vendors and customer traffic will be restricted to the area in front of the Town Office so as not to block any part of the Fire Department should they have an emergency call.

She would like someone from the town to be part of this Market and to help with decisions on things that would benefit the market and the town. The problem now is insurance. They will need liability insurance plus food processing insurance. Russell has spoken to the Town's insurance company and was told we could get a rider on the policy for a minimal fee. The Town would pick up the charge. Karen Clark brought her information from Jake, of the School Department, which said she would have to have her own insurance with town backup also. Because of the insurance issue, she prefers the Town Office location.

Participating vendors will be charged a fee, which will be used for advertising. If they are using the Town site, the Town needs to know bylaws, rules, insurance forms and liability release forms. The office will not be opened for the restroom. Vendors would dispose of their own trash.

Motion that we enter into the record that we do not have any ordinances that particularly restrict this function, however the Board endorses the idea of a Farmer's Market and the current location that seems feasible is the Town Office parking lot and it would be the purview of the Town Manager Russell Smith to ensure that Lore Lipkvich will provide to him a copy of the bylaws as she proposes them for governing the Eddington Farmer's Market, their ID# when she has obtained it that you're going to use to run the funds of the Market, and that prior to those things happening, you'll create a roughly to scale

sketch detailing your thoughts on how the vendor layout and traffic flow would work in this space to keep the public out of the public safety area. The drawing will be submitted to Russell for transmission to the Planning Board via email for review by them as well as the Town Manager and Code Enforcement Officer. Russell, as the Town Manger, will find out how much the insurance rider will be as the cost for the town and he will review that and if necessary run it by the selectmen because they have to approve any large expenditures and that would be the only serious concern at this point by Susan Dunham-Shane, Henry Hodges 2<sup>nd</sup>. All in favor.

**UNFINISHED BUSINESS:**

**OTHER BUSINESS:** Tom, Henry and Gary will not be able to attend the meeting on June 23, 2009, so they rescheduled it to June 30, 2009. They will continue with the Shoreland Zoning Map.

Russell will have the ad in the Bangor Daily to run June 6<sup>th</sup>, 7<sup>th</sup> and 8<sup>th</sup> for the implementation grant consultant to work with the Board in rewriting the ordinances. Responses will be due by June 30, 2009.

Gretchen Heldmann and Craig Russell are working on a Town website. It will cost \$125.00 a year for a .gov connection and an estimated \$5.00 per month to a hosting site.

Karen Clark informed the Board about a Newsletter she is working on for the Town. Susan will write up something about the Planning Board for the Newsletter. Karen may also profile a Board member in each issue. She is looking at July 1, 2009 as the mail date for the first issue. She would like it to eventually be emailed to everyone with a link at the website also. If anyone has information for the Newsletter, they can send it to [eddingtonnews@roadrunner.com](mailto:eddingtonnews@roadrunner.com).

**PUBLIC ACCESS:** None

**ADJOURNMENT:** Motion to adjourn at 7:45 pm by Henry Hodges, Susan Dunham-Shane 2<sup>nd</sup>. All in Favor.

Respectfully Submitted,

Denise M. Knowles